



**UNIVERSITY OF WESTMINSTER**

**Academic Year 2023/2024 (Jan'2024 Intake)**

**PART TIME FEE STRUCTURE**

**MSc. Advanced Software Engineering / MSc. Cyber Security and Forensics**

<b>Registration Fee (Nonrefundable) – Rs. 50,000.00</b>				
<b>Refundable deposit – - Rs. 25,000.00</b>				
The course fee can be made with any of the below plans				
Payment Plan	Description	Fees	Total	Due dates
<b><u>Plan 01</u></b> Upfront	University & Processing fee (Nonrefundable)	*GBP 1,000	GBP 1,000	15 <sup>th</sup> January 2024
	+ Tuition fee	+ Rs. 483,300	+ Rs. 483,300	15 <sup>th</sup> January 2024
<b><u>Plan 02</u></b> Four Installments	University & Processing fee (Nonrefundable)	*GBP 500 X 2	GBP 1,000	15 <sup>th</sup> Jan' 2024 & 06 <sup>th</sup> May 2024
	+ Tuition fee	+ Rs. 134,250 X 4	+ Rs. 537,000	March 2024, June 2024, Sep' 2024, Jan'2025
<b><u>Plan 03</u></b> Monthly Installments	University & Processing fee (Nonrefundable)	*GBP 500 X 2	GBP 1,000	15 <sup>th</sup> Jan' 2024 & 06 <sup>th</sup> May 2024
	+ Tuition fee	+ Rs. 35,000 X 16	+ Rs.560,000	Monthly from January 2024 to April 2025

*\*University & Processing fee should be paid on or before commencement of the classes. Failure to pay it within 14 days after commencement of the classes the studentship will be cancelled automatically.*

**Notes: -**

1. **The fees are inclusive of Graduation charges of Rs.10,000 nonrefundable.**
2. **Re-sit module fee – Rs. 10,000 per module (Fees apply for any component of module i.e Course work/assignment/ exam)**
3. **Repeat module fee – Rs.60,000.00 per module.**
4. **For exempted levels or modules, an exemption charge of 40% module fee per module will be applicable.**
5. **Fees should be paid by the latest due date indicated. If not, a penalty fee will be imposed per day at the rate of 5% per month on the outstanding balance.**
6. **The equivalent fee in Sri Lankan rupees will be applied on the basis of the rate of exchange published by the Central Bank of Sri Lanka on Friday of each week. This will be taken from the CBSL website and published on IIT Website (<https://www.iit.ac.lk>) under Study- Admission – Exchange rate.**
7. **These fees are subject to revision at the discretion of IIT.**

.....  
Student Name

.....  
Signature

IIT Student Number: ..... Contact No:..... Date: .....

**Any student with outstanding fees or with any other outstanding obligation to the Institute beyond any permitted deadline, will be debarred from sitting the formal examinations and usage of facilities of IIT & university systems. Also will not be allowed into the Institute and steps will be taken to suspend the registration.**

## PAYMENT OF FEES – CONDITIONS

### 1. FEES

The fees indicated overleaf are applicable for the January intake of the academic year 2023/2024. The Institute, however, reserves the right to amend the fees for subsequent Academic Years.

### 2. PAYMENTS

Fees may be paid by cheque/ online/ credit card/ debit card (Visa & Master) / cash deposit to the bank.

All cheque payments should be payable to “INFORMATICS INSTITUTE OF TECHNOLOGY LTD” and crossed “A/C Payee only.”

All the payments can be made to the Institute account directly at any branch of the following banks.

- a. Account Name : - Informatics Institute of Technology Ltd.  
Bank/Branch Name : - Sampath Bank / Wellawatte branch  
Account Number : - 0036 1000 3876
- b. Account Name : - Informatics Institute of Technology Ltd.  
Bank/Branch Name : - Hatton National Bank / Wellawatte branch  
Account Number : - 009010165176
- c. Fees may be paid by foreign currencies (GBP = Great British Pound)  
Account Name : - Informatics Institute of Technology Ltd.  
Bank/Branch Name : - Nations Trust Bank / Colombo 03  
Account Number : - 700623000317

### 3. PENALTIES, REFUNDS AND PAYMENTS

3.1 The student **MUST** pay fees on or before the due date Any delay in payment results in the levy of a penalty, (calculated per day at the rate of 5% per month on the outstanding balance). Such penalty plus an administration charge is also applicable to cheques accepted in payment of fees, which are subsequently not honoured.

3.2 The payments will be settled in the following order; Reservation fee, Refundable deposit, University fee, Tuition fee and other fees i.e penalty fee and resit /retake module fee.

#### 3.3 Refunds

3.3.1 If the student who has the requisite qualifications, has registered in any of the courses offered, has paid the reservation/registration fee and requests to withdraw from the enrolled programme **prior to commencement of the programme** due to personal reasons, then the reservation/registration fee would not be refunded.

3.3.2 If the student who has the requisite qualifications, has paid the registration fee & University fee and requests to withdraw from the enrolled programme due to personal reasons, then the registration fee & University fee would not be refunded, but could be carried forward to the next academic year. The tuition fee will be refunded on a *pro-rata* basis.

3.4 If the student who has the requisite qualifications, has been given exemption for certain subjects/modules and will join the programme mid stream, then the student will have to pay the full registration fee & university fee. The course fee on a *Pro- Rata* basis including any applicable exemption fees.

### 4. COMMUNICATION

While the Institute maintains contact with Parents or Guardians of Students, **all communications regarding fees shall, in the first instance, be with the student. It is the responsibility of the individual student to ensure that necessary action is taken in this regard.**

Any formal communication regarding penalties, refunds, appeals etc., should be addressed to the Bursar.

### 5. GENERAL

5.1 All intellectual property generated by the students in relation to their course of study will automatically become the property of Informatics Institute of Technology Ltd.

5.2 The method of assessment for modules in each course can vary periodically based on changes in the assessment framework made by partner institutions or IIT. There are a variety of types of assessments. Assessments may include take-home assignments, projects, exams/tests and lab work etc. These can be assessed in oral or written form.

5.3 Students are required to abide by all rules, regulations and policies in the student handbook and communicated time to time by Informatics Institute of Technology Ltd.

Bursar's office  
October 2023

I agree with the above conditions.

Student Name: -

Signature: -

Date: -

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